



The Old Alvis Works, Bubbenhall Road, Baginton, Coventry, CV8 3BB

Employment Application Form

Personal Details			
Position applied for			
Where did you hear of this vacancy?			
Personal Details		Mr. Mrs. Ms. Miss (Please Circle)	
Forename	Surname	Surname at birth	
Date Of Birth	Place of Birth	Nationality	
Marital Status	Children's Names	Dates of Birth	
Present Address		Previous Address	
Since			
Contact Telephone Numbers		Next of Kin	
Home		Name	
Mobile		Relationship	
Other		Contact Number	
Do you suffer, or have you suffered from any serious disability, or undergone any major operation? If yes, please give details below.			Yes / No
If you are registered as disabled, please state:			
Your Registration Number:			
Expiry Date of Certificate:			

**Education and Training - Secondary Education**

Name and Type of School (from 11 years)	Date From	Date To	Main Subjects Studied	Examinations taken with results and dates

**Education and Training – Further and Higher Education (including Part Time)**

College/University	Date From	Date To	Main Subjects Studied	Examinations taken and Qualifications Awarded

**Give details below of any skills or technical/administrative training not already described:**

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Membership of Technical and Professional Institutions	Status	Institution	Member Since

**If you have served in HM Forces, please state:**

Branch	Date of Joining	Date of Leaving	Rank	Finishing Salary	Service Number

**Driving Licence Details**

<b>Type of Driving Licence:</b>	
<b>Current Endorsements:</b>	

<b>Driving History (Any accidents?):</b>	
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**Brief Employment History – Please start with your PRESENT/LAST job**

Name and Address of Employer	Dates Employed		Job Title	Finishing Salary	Reason for Leaving
	From	To			
	From				
	To				
	From				
	To				
	From				
	To				
	From				
	To				

**Give details of any Criminal Convictions below:**  
(Unless regarded spent under the provisions of Rehabilitation of Offenders Act 1974)

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**Declaration:**

**I declare that;**

**The information given on this form is complete and accurate.**

**I have no criminal convictions which are not treated as spent under the provisions of the Rehabilitation of Offenders Act 1974, and which have not been disclosed on this form.**

**I accept that any misrepresentations of the facts given herein are grounds for refusal of employment or disciplinary proceedings (and perhaps criminal charges).**

**I authorise In Transit Light Transport Ltd to seek verification of the information I have given from former employers, educational establishments, Government Agencies and personal references.**

<b>Signed:</b>		<b>Date:</b>	
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**Names and addresses of Personal References:**

<b>1)</b>		<b>2)</b>	
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**Interview Notes – For Company Use Only**

Fit   
 Unfit   
 For   
 Full   
 Probationary   
 Employment

<b>Signed:</b>		<b>Date:</b>	
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**Employment Details:**

Date of Engagement	Hours	Salary	Review

**Other Details**

<b>Name and Address of Bank:</b>	<b>Sort Code:</b>	
<b>National Insurance Number:</b>	<b>Account Number:</b>	
<b>References Satisfactory:</b>	<b>Left Employment:</b>	
	<b>Date:</b>	
	<b>Reason:</b>	
	<b>All Company Property Returned <input type="checkbox"/></b>	
	<b>Signed:</b>	